

F.No.31-2(1)/2014-Grants
Government of India
Ministry of Culture
National Archives of India,
Janpath,
New Delhi-110 001.
email: archives@nic.in

23 SEP 2014

Handwritten signature and date: 25/9/14

The Pay & Accounts Officer,
Pay & Accounts Office (Culture),
Ministry of Culture,
NAI Annexe Building,
1st Floor,
Janpath,
New Delhi-110 001.

Subject: Scheme of Financial Assistance to State/ U.T. Archival Repositories, Government Libraries and Museums, 2014-2015 (Plan).

Sir,

I am directed to convey the sanction of the Director General of Archives, to the payment of a sum of ₹31,85,940/- (₹ Thirty One Lakhs Eighty Five Thousand Nine Hundred Forty only) to the Director, the Directorate of Archives, Government of Assam, Opposite Ganesh Mandir, Dispur, Guwahati-781 006 Assam for (A), Purchase of Six Computers, (B), Purchase of State Size Flatbed Scanner for Scanning of approx 10,000 old and rare maps, (C), Outsourcing of engagement of 10 Nos. of personals for listing, indexing of files, (D), Re-binding of Old, rare and out of print Maps etc. under the Scheme of Financial Assistance to State/ U.T. Archival Repositories, Government Libraries and Museums during 2014-2015. The Data entry should be done in AIMS software of NAI. Copies of all Scanned maps may be given to National Archives of India in Hard Disk.

2. This grant has been sanctioned on the assumption that the Grantee Institution shall incur expenditure in the ratio of 75:25, the Central Share being limited to a maximum of 75% of the approved total expenditure of each item of the projects mentioned above.
3. The grant is subject to the general conditions as mentioned in Para 7 of the Scheme (Enclosed here as Annexure I) (Terms and Conditions). The Grant given under this Scheme is of non-recurring nature and given on year-to-year basis on merit. Therefore, sanction of the grant should not be considered a commitment towards regular establishment setup by State Archives, Government Libraries and Museums for execution of any Project under the Scheme.
4. It is also stated that the amount of this grant is to be utilized within stipulated period of twelve months from the date of release of grant and strictly for the purpose for which it has been sanctioned. The Grantee Institution will be charged 10% penal interest for withholding the grant amount without utilizing it within stipulated period. The Grantee Institution will also be liable to refund the entire grant amount with 10% penal interest per annum if the grant is not utilized for the purpose for which it was given.
5. The Grantee Institution has furnished a Certificate declaring that the institution has not obtained or applied for grant for the same purpose or activity from any other Ministry/ Department of the Government of India/ State Government/ U.T. Administration.
6. The Grantee Institution shall maintain separate accounts for all expenditure incurred under this project and furnish utilization certificate duly audited by Government auditor authorized by State Government/ U.T. Administration, together with a Statement of Expenditure, within a period of six months from the date of completion of the project. The savings, if any, may also be reported to this Department simultaneously.
7. The Grantee Institution shall furnish to the Director General of Archives, National Archives of India, a quarterly Progress Report of the project indicating both physical and financial achievements in respect of each item of approved project. Such reports shall continue to be furnished for every quarter until the project is completed.
8. The pattern of assistance has been approved by the Ministry of Finance. The sanction letter is being issued in conformity with the rules and principles of the Scheme as approved by the Ministry of Finance.
9. The expenditure of ₹31,85,940/- (₹ Thirty One Lakhs Eighty Five Thousand Nine Hundred Forty only) is debitable to Demand No.19, Ministry of Culture, Major Head-3601, 03-Grants for Central Plan Scheme, 201-Promotion of Art and Culture (Minor Head), 02- National Archives of India, 02,00,31- Grant-in-Aid 2014-2015 (Plan). The amount sanctioned herein may please be placed at the disposal of the Government of Assam.

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10. On the receipt of the sanction letter, the Pay & Accounts Office may issue an Inter-Government Adjustment Advice to Reserve Bank of India (Central Accounts Section), Nagpur for affording credit to the balance of the State Government. The Pay & Accounts Office may forward a copy of the advice to Accountant General and Finance Department of the State Government.
11. This issues in exercise of the delegated powers in consultation with I.F.D., Ministry of Culture, Government of India vide their Dary No. 784 dated 17/9/2014.

Yours faithfully,

(Dr. M.A. Haque)
Deputy Director of Archives,
Government of India.

Copy forwarded for information and necessary action to:-

1. The Director, the Directorate of Archives, Government of Assam, Opposite Ganesh Mandir, Dispur, Guwahati-781 006 Assam with reference to their application no. SA.18/2013/69 dated 10 June, 2014 with a request to send enclosed Annexure-1 duly signed by return post.
2. The Recommending Authority:- The Deputy Secretary to the Government of Assam, Secretariat Administration (ESTT.) Department, Dispur, Guwahati-781 006 Assam with recommendation letter no. S(E) 72/2013/49 dated 4th July, 2014.
3. The Finance Secretary, Finance Department, Government of Assam, Guwahati, Assam.
4. The Accountant General (Audit), Government of Assam, Guwahati, Assam.
5. A&A Section, Ministry of Culture, Shastri Bhawan, New Delhi-110 001.
6. Deputy Director, National Archives of India, Jantpath, New Delhi-110 001.
7. P&B Section, N.A.T. Annex Building, National Archives of India, Jantpath, New Delhi-110 001.
8. Cash Section, National Archives of India, Jantpath, New Delhi-110 001. (02 copies).

ITEM
(2013-14)

ESTIMATE OF ITEMS OF PROJECT AS APPROVED BY DEPARTMENT	CENTRAL GOVERNMENT'S SHARE 75%	STATE GOVERNMENT SHARE 25%
₹2,92,920/-	₹2,19,690/-	₹73,230/-
₹26,10,000/-	₹19,57,500/-	₹6,52,500/-
₹7,20,000/-	₹5,40,000/-	₹1,80,000/-
₹6,25,000/-	₹4,68,750/-	₹1,56,250/-
₹42,47,920/-	₹31,85,940/-	₹10,61,980/-
Total		

(A). Purchase of Six Computers
Desktop - as per DGS&D rate contract no. 34 +
VA.17. 5% with UPS - ₹48,820/- X 6
(B). Purchase of A0 size Flatbed Scanner for
Scanning of approx 10,000 old and rare maps
kept in the custody of Assam State Archives.
Data Entry may be done in AIMS Software of
NAT. Copies of all Scanned maps may be given
to National Archives of India in Hard Disk.
1. Estimated cost - ₹24,00,000/-
CS Tax @ 5% ₹1,20,000 = ₹25,20,000/-
2. Transportation, installation & Training etc.
- ₹60,000/-
3. UPS for backup (2KVA) = ₹30,000/-
Total 1 to 3 = ₹26,10,000/-
(C) Outsourcing of engagement of 10 Nos. of
personals for listing, indexing of files.
1. Estimated cost - ₹6000/-PM X 10 = ₹60,000 X
12 Months
(D) Estimated cost for re-binding of old Maps
etc.
1. Old rare and out of print Maps of different
sizes to be rebind per Map @ ₹250 X 2500 Maps